

Information Clause for Job Candidates

According to art. 13 par. 1 and par. 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/WE (General Data Protection Regulation) (Journal of the EU. L. of 2016, No 119, p. 1), hereinafter '**RODO**', we inform you about the following:

1. Dear Sir/Madam, the Administrator of your personal data is SkyWest Sp. z o.o. Sp. k., headquartered at 51 Prosta Street, 00-838 Warsaw, NIP: 527-27-37-355, hereinafter '**Administrator**'.
2. You may contact the Administrator in writing at: SkyWest Sp. z o.o. Sp. k., 51 Prosta Street, 00-838 Warsaw, or by phoning the telephone number: +48 533 089 137.
3. Your personal data will be processed based on your freely given consent for the purpose of the recruitment process, both now and in the future (provided the Administrator obtains such consent). Giving your personal data is voluntary but necessary for you to be considered during the recruitment process. The legal bases to process your data for this purpose is: art. 6 par. 1 lit. a (consent expressed by the candidate), art. 6 par. 1 lit. b RODO (acting at the request of the person concerned, before concluding an agreement), art. 6 par. 1 lit. c RODO (fulfilling a legal obligation resulting from a regulation of work law), and art. 6 par. 1 lit. f RODO (legally justified Employer's interest, which is establishing, bringing, or defending claims).
4. Your personal data will be processed exclusively for the above-described purposes. We will not disclose your personal data to other parties.
5. Providing your personal data required by the legal regulations is a condition of participation in the recruitment process; not providing them results in excluding you from the recruitment process conducted by the Employer. The Candidate voluntarily agrees to provide personal data, and if not, will result in excluding the Candidate from participation in subsequent recruitment processes organised by the Employer.
6. The Administrator has no intention of conveying your data to a third country or to international organisations.
7. Your data will be stored no longer than necessary, which is for the period restricted by your consent but no longer than one year from the day of conclusion of the recruitment process in which you participated.
8. You are granted the right to demand the Administrator give you access to your data, rectify it, and/or remove the right to or restrict processing, as well as the right to file notice disallowing processing, and the right to transfer your data.
9. With regard to the processing of your personal data by the Administrator, you are granted the right to file a complaint to the President of the Personal Data Protection Office.
10. Based on your personal data, the Administrator *will not* undertake any automated decisions concerning your person, including decisions resulting from profiling.*

*Profiling means any form of automated personal data processing that consists of making use of personal data to evaluate certain personal factors of a natural person, in particular to analyse or predict aspects concerning the work of the person in question, his or her economic situation, health, personal preferences, interests, trustworthiness, behaviour, localisation, or movements.